

Employment Application



If accommodation or assistance is needed in completing this application, please call (701) 572-7262. Upon completion of this application, mail or deliver it to 1102 7th Avenue East, Williston ND 58801.

Applicant General Information

Full Name: _____ Date: _____
First M.I. Last

Position Applying for: _____

Mailing Address: _____

Phone Number: _____ Email Address: _____

Date Available: _____ Desired Wage/Salary: _____

Are you legally eligible to work in the United States? Yes No

Are you 21 years of age or older? Yes No

Have you ever been convicted of a crime? Yes No

If yes, please explain: _____

Do you have a valid driver's license? (Answer this question only if the position description requires a valid driver's license.) Yes No

Education

Do you have a High School Diploma? Yes No Do you have a GED? Yes No

Other Education after High School (list the most recent first):

Name of School, City, State	Graduated?	Name of Degree Earned	Major or Course of Study
	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	<input type="checkbox"/> Yes <input type="checkbox"/> No		

Occupational License or Certificate	Number	Issued By	Expiration Date

Additional Information and Skills

Please describe relevant volunteer work, community involvement, hobbies, or other qualifications or skills:

Previous Employment

Employer: _____ Title: _____

Employment Dates: _____ Supervisor Name and Title: _____

Supervisor's Phone Number: _____ Reason for Leaving: _____

Last Salary/Wage (optional): _____ May we contact your Supervisor? _____

Employer's Address: _____

Employer: _____ Title: _____

Employment Dates: _____ Supervisor Name and Title: _____

Supervisor's Phone Number: _____ Reason for Leaving: _____

Last Salary/Wage (optional): _____ May we contact your Supervisor? _____

Employer's Address: _____

Employer: _____ Title: _____

Employment Dates: _____ Supervisor Name and Title: _____

Supervisor's Phone Number: _____ Reason for Leaving: _____

Last Salary/Wage (optional): _____ May we contact your Supervisor? _____

Employer's Address: _____

Employer: _____ Title: _____

Employment Dates: _____ Supervisor Name and Title: _____

Supervisor's Phone Number: _____ Reason for Leaving: _____

Last Salary/Wage (optional): _____ May we contact your Supervisor? _____

Employer's Address: _____

Employer: _____ Title: _____

Employment Dates: _____ Supervisor Name and Title: _____

Supervisor's Phone Number: _____ Reason for Leaving: _____

Last Salary/Wage (optional): _____ May we contact your Supervisor? _____

Employer's Address: _____

Professional and Personal References

Please list three professional references:

Name: _____ Relationship: _____

Organization: _____ Title: _____

Phone Number: _____ Email: _____

Address: _____

Name: _____ Relationship: _____

Organization: _____ Title: _____

Phone Number: _____ Email: _____

Address: _____

Name: _____ Relationship: _____

Organization: _____ Title: _____

Phone Number: _____ Email: _____

Address: _____

Please list three personal references other than relatives:

Name: _____ Relationship: _____

Organization: _____ Title: _____

Phone Number: _____ Email: _____

Address: _____

Name: _____ Relationship: _____

Organization: _____ Title: _____

Phone Number: _____ Email: _____

Address: _____

Name: _____ Relationship: _____

Organization: _____ Title: _____

Phone Number: _____ Email: _____

Address: _____

APPLICANT'S STATEMENT

I certify that all information contained in this application and any attachments is true and complete to the best of my knowledge. I understand that any willful misrepresentation, false statement, or omission by me in the application or the interview process will be cause for rejection of my application or termination of my employment. I authorize investigation of all statements made on this application and any attachments, and I release all persons, companies, and organizations from liability for providing or receiving such information. I further understand that this employment application and other employment related documents are not contracts of employment; and that any oral or written statements to the contrary are hereby expressly disavowed. I understand that Employment with Eckert is on an at-will basis. Employees are free to resign at any time, for any reason, with or without notice. Similarly, Eckert is free to conclude or change the terms and conditions of the employment relationship with employees at any time for any lawful reason, with or without cause, and with or without notice. Nothing in this document is meant to be construed, nor should be construed, as establishing anything other than an employment-at-will relationship.

Applicant's Signature: _____ Date: _____

Printed Name: _____