



### *Hours*

Monday - Friday  
8:00 a.m. - 5:00 p.m.

### *Great Plains Women's Health Center*

1700 11<sup>th</sup> St. W.  
Williston, ND 58801

*Caring for Women  
in all  
Stages of Life*

### *Outstanding Balances*

Patients with an outstanding balance must make arrangements for payment prior to scheduling appointments. If you are unable to pay your outstanding balance, we may ask that you reschedule your appointment. We realize that financial difficulty is a reality. In such circumstances, you can contact our financial counselors to determine your options.

### *Additional Information*

- If at any time your current insurance information changes, especially during your pregnancy, our office must be notified immediately to accurately file your claim.
- Please present your current insurance card at every appointment to avoid filing errors.
- A discount will be offered to all self-pay patients, paying their balance in full.

### *To Contact our Financial Counselors*

For more information regarding this financial policy, or if you have questions regarding your account, please contact our financial counselors at (701) 774-7604.

### *To Make An Appointment*

Our team will be happy to answer any questions you may have and can schedule an appointment over the phone or online through our secure patient portal.

(701) 774-7687  
[www.gpwomenshealth.com](http://www.gpwomenshealth.com)

### *Financial Policy*







*Beverly Tong, Vivian Adum, Sara Solberg  
Yolanda Newton, Li Er Loo*

At Great Plains Women's Health Center, we are committed to serving your physical and emotional needs as a woman throughout your life from adolescence through adulthood.

Our providers are skilled in the latest treatment of problems such as menstrual disorders, endometriosis, premenstrual syndrome, and abnormal pap smears. Our physicians are leaders in advanced gynecological surgery and endoscopy, which are often performed on an outpatient basis.



*Our Practice accepts, Visa, MasterCard, Discover, American Express and debit cards. We also accept personal checks (not starter checks) and cash.*

# *Caring for Women in all Stages of Life*

Great Plains Women's Health Center provides a full range of services for women's health including obstetrics, general gynecology and gynecologic surgery. Great Plains Women's Health Center features skilled providers and compassionate confidential care.

## *Insurance*

As a service to you, our office makes every effort to obtain payment according to your medical coverage. Regardless of the type of insurance you have, you are ultimately responsible for paying your medical bills. **If your insurance company rejects the claim or denies payment, the office will bill you for those charges.** It is, at all times, your responsibility to know your benefits, follow up on all requests from your insurance company regarding claims, and to question your insurance company about any unpaid claim.

## *Co-pays and Deductibles*

All co-payments and deductible amounts are due and payable at time of service. This is in accordance with legal requirements for collecting patient responsibility amounts. If you are unable to pay your co-payment or scheduled payment, we may ask that you reschedule your appointment.

## *Payment for Services on Dependent Children*

The responsibility of payment for services rendered to any dependent children whose parents are divorced or separated is with the parent who seeks treatment. Any court ordered responsibility judgment must be determined between the individuals involved without the inclusion of our office.

## *Major Medical Services*

If you need a major medical service (such as having a baby or surgery), we will provide you the opportunity to meet with our office billing staff. They can help you estimate the cost of the medical services supplied by Great Plains Women's Health Center. A financial agreement will be completed which should include an estimated cost of the surgery or delivery, any deductible due, what we expect your insurance will pay and the approximate amount that you will need to pay for the services. Financial arrangements will be discussed in advance so that a specific payment plan can be arranged for you.

## *No Show and Late Cancellations*

Broken appointments represent a cost to us, to you and to other patients who could have been seen in the time set aside for you. If you need to cancel an appointment, we require a 24 hour notice or we reserve the right to charge you for your missed appointment.

- Our policy is to charge \$50.00 for any missed appointments.
- A patient may be dismissed from the practice if they have three consecutive no shows or visits that have not been cancelled with a 24 hour notice, a collection balance of \$500.00 or more, or for noncompliance of care.